

Statutory References

Utah Code 52-4-202 Open & Public Meetings Act

Utah's public bodies are required to post notices of open meetings and other public notices on the Utah Public Notice Website (UPNW). The statutes establishing this website are in [Utah Code 63F-1-701](#), but there are many mandates dictating the information and timing of public notices.

- Exceptions are municipalities and special districts with an operating budget of under \$1 million annually. This exception expires on December 31, 2012 (Utah Code 52-4-202(3)(b)).
- Notice must be given no less than 24 hours in advance (Utah Code 52-4-202(1)).
- Notice must include: agenda, date, time, and location of meeting.
- Notice must still be posted at the principal office of the public body or the meeting location.
- Notice must be sent to at least one generally circulated newspaper within the geographic jurisdiction or to a local media correspondent. This requirement can be satisfied automatically on the website through the newspaper subscription; there is no charge for this (Utah Code 52-4-202(3)(a)(ii)).

Public Notices

In addition to the Open and Public Meetings Act, all public notices must be posted on the UPNW. Public notice informs the general public of government or government-related activities which may concern their local area, municipality, county, or state. There are many mandates dictating the information and timing of public notices as well as which public bodies are required to post public notices on the Public Notice Website.

Additional statutes regarding public notice are as follows:

Public notice of meetings – Emergency meetings, Utah Code 52-4-202. Notice shall be given not less than 24 hours prior to meeting.

Notice of intent of local bonding area to issue a bond, Utah Code 11-14-318. Notice must be given 14 days prior to public hearing.

Notice before preparing or amending a long range plan, Utah Code 17B-1-106. Notice must be given 24 hours prior to public hearing.

Notice of assessment area designation, Utah Code 11-42-202. Published 4 weeks prior to deadline for public comment.

Notice of assessment and board equalization hearing, Utah Code 11-42-402. Published 35 days immediately before the day the first hearing is held.

Notice of budget hearing, Utah Code 10-5-108. Published 7 days prior to hearing.

Notice of hearing to consider adoption of Budget, Utah Code 10-6-113. Published 7 days prior to hearing.

Notice of operating and capital budgets, Utah Code 10-6-135. Published 7 days prior to hearing.

Notice of increase of budgetary fund or general fund, Utah Code 17-36-26. Published 5 days prior to hearing.

Notice of operating and capital budget and expenditures, Utah Code 17-36-32. Published 7 days prior to hearing.

Notice of impact fees – Analysis – Capital facilities plan, Utah Code 11-36-201. Published 10 days prior to hearing. Also, requires a private entity to give notice to the general purpose local government, so that they may post to the UPNW.

Notice of hearing on license application, Utah Code 4-30-5. Notice must be given 14 days before the scheduled hearing date.

Notice of application to commissioner to exercise power, Utah Code 7-1-706. Notice must be given 3 weeks before the hearing.

Notice of public hearings on feasibility study results, Utah Code 10-2-108. Notice must be given for 3 weeks before hearing.

Notice of determination of number of council members - Determination of election districts hearings and notice, Utah Code 10-2-114. Notice must be given 2 weeks prior to the hearing.

Notice of incorporation of a town, Utah Code 10-2-125. Notice must be given 2 weeks prior to the hearing.

Notice of protest to annexation petition – Township Planning Commission Recommendation – Petition Requirements – Disposition Of Petition If No Protest Filed, Utah Code 10-2-407. Notice must be given within 10 days of approving an annexation of an area.

Notice of public hearing – Notice, Utah Code 10-2-415. Notice must be given 2 weeks prior to the hearing.

Notice of annexation of an island or peninsula without a petition – Notice – Hearing, Utah Code 10-2-418. Notice must be given 3 weeks prior to the hearing.

Notice of boundary adjustment – Notice and hearing – Protest, Utah Code 10-2-419. Notice must be given 3 weeks prior to the hearing.

Notice of hearing on request for disconnection – Determination by municipal legislative body – Petition in District Court, Utah Code 10-2-502.5. Notice must be given at least 7 days prior to the hearing.

Notice of salaries in municipalities, Utah Code 10-3-818. Notice must be given at least 7 days prior to the hearing.

Notice of appropriations – Acquisition and disposal of property – Municipal authority – Corporate purpose – Procedure – Notice of intent to acquire real property, Utah Code 10-8-2. Notice must be given at least 14 days prior to the hearing.

Notice of public hearings and public meetings to consider general plan or modifications, Utah Code 10-9a-204. Notice for public hearing must be given at least 10 days prior to the hearing. Notice for public meeting must be given at least 24 hours prior to the meeting.

Notice of public hearings and public meetings on adoption or modification of land use ordinance, Utah Code 10-9a-205. Notice for a public hearing must be given at least 10 days before the public hearing. Notice for a public meeting must be given at least 24 hours before the public meeting.

Notice of hearing and notice for proposal to vacate a public street, right-of-way, or easement, Utah Code 10-9a-208. Notice must be given at least 10 days before the public hearing.

Notice of feasibility study on providing cable television or public telecommunications services – Public hearings, Utah Code 10-18-203. Notice must be given at least 3 days before the first public hearing.

Notice of bonding authority, Utah Code 10-18-302. Notice must be given at least 14 days before the first public hearing. Notice is given pursuant to Title 11, Chapter 14, Local Government Bonding Act.

Notice of public hearings and public meetings to consider general plan or modifications, Utah Code 17-27a-204. Notice must be given at least 10 days prior to public hearing. Notice must be given at least 24 hours in advance of a public meeting.

Notice of hearing and notice for proposal to vacate a public street, right-of-way, or Easement, Utah Code 17-27a-208. Notice must be given at least 10 days prior to public hearing.

Notice of townships, Utah Code 17-27a-306. Notice must be given at least 1 week prior of public hearing to propose a township. Notice must be given at least 3 weeks before a public hearing to withdraw from a township. Notice must be given at least 3 weeks before a public hearing to dissolve a township.

Notice of public hearing by planning commission on proposed general plan or amendment – Notice – revisions to general plan or amendment – Adoption or rejection by legislative body, Utah Code 17-27a-404. Notice must be given no less than 180 days before the date of the public hearing on class C radioactive waste.

Notice of budget hearing, Utah Code 17-36-12. Notice must be given at least 7 days prior to the public hearing.

Notice of public hearing – Review and action on proposal, Utah Code 17-41-304. Notice must be given after the 45 days have expired to receive written reports.

Notice of eminent domain restrictions, Utah Code 17-41-405. Notice must be given at least 30 days prior to filing an eminent domain complaint.

Notice of public hearings – Publication of resolution, Utah Code 17B-1-211. Notice must be given at least 2 weeks before the public hearing.

Notice of hearing, notice, and protest provisions do not apply for certain petitions, Utah Code 17B-1-413. Notice must be given within 30 days after petition certification or at least 10 days but not more than 30 days before the public hearing.

Notice of boundary adjustment – Notice and hearing – Protest – Resolution adjusting boundaries – Filing of notice and plat with the lieutenant governor – Recording requirements – Effective date, Utah Code 17B-1-417. A public hearing must be held no less than 60 days after the adoption of the resolution, notice must be given at for 2 consecutive weeks prior to the hearing.

Notice of hearing to consider adoption, Utah Code 17B-1-609. Notice of the hearing must be given at least 7 days prior to the hearing.

Notice of the hearing on a validation petition – Amended or supplemented validation petition, Utah Code 17B-1-1204. Notice must be given 3 weeks immediately before the hearing.

Notice of public hearing and of dissolution, Utah Code 17B-1-1307. Notice must be given 30 days prior to the public hearing.

Notice of annual agency budget – Fiscal year – Public hearing required – Auditor forms – Requirement to file form, Utah Code 17C-1-601. Notice must be given at least 1 week prior to the public hearing.

Notice required for continued hearing, Utah Code 17C-2-403. Notice must be given at least 7 days prior to the public hearing.

Notice of resolution or interlocal agreement to provide funds for the community development project area plan – Notice – Effective date of resolution or interlocal agreement – Time to contest resolution or interlocal agreement – Availability of resolution or interlocal agreement, Utah Code 17C-4-202. Notice of resolution or interlocal agreement must be given.

Notice required for continued hearing, Utah Code 17C-4-302. Notice must be given at least 7 days before the hearing is scheduled to resume.

Notice of air quality standards – Hearings on adoption – Orders of executive secretary – Adoption of emission control requirements, Utah Code 19-2-109. Notice must be given at least 20 days before the public hearing.

Notice of public hearings to be held before initiative petitions are circulated, Utah Code 20A-7-204.1. Notice must be given at least 3 calendar days before the date of the public hearing.

Notice of compensation for services – Additional per diem – Approval of expenses, Utah Code 53A-3-202. Notice shall be provided at least 7 days prior to the meeting

Notice of powers and duties generally, Utah Code 53A-3-402. Notice must be given at least 10 days prior to the public hearing.

Notice of proposed tuition increases – Notice – Hearings, Utah Code 53B-7-101.5. Notice must be given 10 days immediately before the meeting.

Notice of approval of utilities' report by governing body – Passage of resolutions – Contents, Utah Code 54-8-8.

Notice of public hearing – Notice – Publications, Utah Code 54-8-10. Notice is to be given.

Notice of assessment – Publication, Utah Code 54-8-16. Notice must be given at least 20 days before the date fixed for the hearing.

Notice of rules of division – Filing advertising material – Injunctions – Intervention by division in suits – General powers of division, Utah Code 57-11-11. Notice must be given at least 20 days before the hearing.

Notice, public hearing, and resolution requirements for certain tax increases – Exceptions – Applicability of provisions, Utah Code 59-2-919. Notice must be given 2 weeks before a taxing entity conducts the public hearing.

Notice of consolidated advertisement of public hearings, Utah Code 59-2-919.2. Notice shall be given 2 weeks before the first hearing.

Notice of base – Imposition of tax – Distribution of revenue – Administration – Commission requirement to retain an amount to be deposited into the Qualified Emergency Food Agencies Fund – Enactment or repeal of tax – Effective date – Notice requirements, Utah Code 59-12-1102. Notice shall be given 2 weeks before the earlier of the two public hearings.

Notice of annual authority budget – Fiscal year – Public hearing required – Auditor forms – Requirement to file form, Utah Code 63H-1-701. Notice must be given at least 1 week before the public hearing.

Notice of dissolution of authority, Utah Code 63H-2-204. Electronically in accordance with Utah Code 45-1-101.

Notice of county roads – Vacation and narrowing, Utah Code 72-3-108. Notice shall be given 4 weeks before the hearing.

Notice of highway, streets, or roads once established continue until abandoned – Temporary closure, Utah Code 72-5-105. Notice shall be given 4 weeks before the hearing.

Notice of petition for hearing to determine validity – Notice – Service – Pleading – Costs – Review, Utah Code 73-1-16. Notice must be published at least 3 weeks before the hearing.

Notice of determination by the state engineer of watershed to which particular source is tributary – Publications of notice and result – Hearing – Judicial review, Utah Code 73-5-14. Notice must be given 5 weeks before the hearing.

Notice – method and time of giving, Utah Code 75-1-401. Notice must be given 10 days before the hearing.

Notice of summary of sale or other disposition of agency property – Publication of summary, Utah Code 17C-1-303. The agency shall, no later than 1 month after the day that the disposition is concluded, post each summary.

Notice of urban renewal project area plan adoption – Effective date of plan – Contesting the formation of the plan, Utah Code 17C-2-108. Notice shall be given for a period of 30 days after the effective date of the project area plan.

Notice for Utah Code 17C-2-206. Amending an urban renewal project area budget. Requirements for notice provided by agency, Utah Code 17C-2-502. Notice must be given at least 14 days before the day of the hearing.

Notice for Utah Code 17C-3-205. Amending an economic development project area budget. Requirements for notice provided by agency, Utah

Code 17C-3-402. Notice must be given at least 14 days before the day of the hearing.

Notice for Utah Code 17C-4-202. Resolution or interlocal agreement to provide funds for the community development project area plan. Requirements for notice provided by agency, Utah Code 17C-4-402. Notice must be given at least 14 days before the day of the hearing.

Notice for Utah Code 17B-1-1305. Notice of public hearing and of dissolution, Utah Code 17B-1-1307. Notice must be posted 30 days prior to hearing.

Notice of preparing a proposed general plan or comprehensive general plan amendment, Utah Code 10-9-203 and Utah Code 17-27a-203. Provide notice 10 calendar days prior to intent to prepare a proposed general plan.