

Late 2018 Records Management Training Schedule

June

- 6 9 AM–3 PM Records Access (GRAMA) for Law Enforcement
Salt Lake, Division of Archives & Records Service
- 20 9 AM–12 PM Records Management 101
Richfield, UDOT Region 4 Headquarters
- 20 1 PM–4 PM Records Access (GRAMA) 101
Richfield, UDOT Region 4 Headquarters

August

- 22 9 AM–12 PM Records Management 101
Salt Lake, Division of Archives & Records Service
- 22 1 PM–4 PM Records Access (GRAMA) 101
Salt Lake, Division of Archives & Records Service

September

- 11 9 AM–4 PM Records Management Conference
Sandy, Miller Free Enterprise Center, SLCC & Online

October

- 4 9 AM–12 PM Using Retention Schedules
Salt Lake, Division of Archives & Records Service
- 17 9 AM–3 PM Records Access (GRAMA) for Law Enforcement
St. George, St. George Police Department

November

- 14 9 AM–12 PM Records Access (GRAMA) for Law Enforcement
Salt Lake, Division of Archives & Records Service

December

- 5 9 AM–12 PM Records Management 101
Salt Lake, Division of Archives & Records Service
- 5 1 PM–4 PM Records Access (GRAMA) 101
Salt Lake, Division of Archives & Records Service

All instruction is free.

To register, please visit archives.utah.gov/recordsmanagement/training.html or call 801-531-3863.