

# GRAMA Notice of Appeal to Chief Administrative Officer

used to appeal a denial to the chief administrative officer of any governmental entity

**Note:** Utah Code § 63G-2-401(1) provides that a requester or interested party who is aggrieved by a governmental entity's access determination may appeal the determination within 30 days by filing a notice of appeal to the entity's chief administrative officer.

## **Requester or interested party information:**

Name:

Date:

Address:

City:

State:

ZIP code:

Daytime phone number:

Email address:

## **Appeal to:**

Government agency or office:

Chief Administrative officer's name (if known):

Address:

City:

State: Utah

ZIP code:

Phone number:

Email address:

## **Explanation of relief sought:**

**Note:** Relief can relate to denial of access to records (Utah Code § 63G-2-401(1)) as well as unreasonable denial of request for a fee waiver (Utah Code § 63G-2-203(6)) or extraordinary circumstances (Utah Code § 63G-2-401(1)(b)).

To what type of denial does this appeal relate?

Denial of access to records

Denial of a request for a fee waiver

Contest of claim of extraordinary circumstances

**Note:** A chief administrative officer can apply the weighing provision, which means that he or she can order disclosure of records that were properly restricted if he or she determines that, in a specific instance, the interests favoring access are greater than or equal to the interests favoring restriction, Utah Code § (63G-2-401(6)). For this reason, a requester's convincing argument will be helpful.

